

MINUTES

REGULAR LEITI MULTI-STAKEHOLDERS STEERING GROUP MEETING
HELD IN THE CONFERENCE ROOM OF THE LEITI, OLD BUDGET BUREAU BUILDING • REDEMPTION
ROAD, MONROVIA, LIBERIA • MONDAY, DECEMBER 16, 2013 AT 12:00 NOON

PRESENT

GOL

Stephen Dorbor	Proxy for the Minister of MLME & Co-chairperson LEITI
Hon. Angela Cassell Bush	Proxy for the Minister of Finance - MSG Chair
Elvin C. A. Frank	Proxy for the Minister of Internal Affairs
Danielle Urey	Proxy for the President of NOCAL
Chea B. Garley	Proxy for the Minister of Agriculture
Edward S. Kamara	Proxy for the Managing Director of FDA

CSO

Cecelia T. M. Danwuli	PWYP/WANEP
Paul W. Boe	NTCL
Mohammed Nasser	FLY

Private Sector

John S. Deah	LTA
Monique Cooper	BHP Billiton
Ambrose Gbormie	ArcelorMittal
Esiaka B. Konneh	Miners & Brokers Association

IN ATTENDANCE

Partners/Observers

Paolo Nastasi	UNMIL
Juliane Weymann	GIZ
Caroline Dow	U.S. Embassy
Jennifer Talbot	USAID
Nina Bowen	USAID
Alex S. Yeanay	AFDB
Frances R. Deigh Greaves	National Civil Society Council

LEITI Secretariat

Samson S. Tokpah	LEITI
Hnede Berrian-Sillah	LEITI

- I. **Adoption of Agenda:** The regular monthly MSG meeting was held on Monday, December 16, 2013 in the Conference Room of the LEITI, Old Budget Bureau Building, Redemption Road, adjacent the Executive Mansion. Due to the upcoming holiday seasons, the Secretariat was mandated during the last MSG meeting to organize the meeting earlier than the regular last Wednesday of every month since most MSG members would be leaving for their annual vacation.

The draft agenda was presented by the Proxy Chairperson, Hon. Angela Cassell Bush and accepted as a tool to guide the meeting.

a. **Draft Minutes : Corrections**

- October 30, 2013 Minutes: No corrections were made
- November 15, 2013 Minutes: It was corrected that the names of Esiaka Konneh of the Miners & Broker Association of Liberia, and Mr. John Deah of the Liberia Timber Association be included on page one of the minutes.

- November 20, 2013 Minutes: It was also corrected that the name of the President of FLY be included on page one of this minutes and that the incomplete sentence on page two be deleted.

b. **Adoption**: With these corrections made, it was moved and seconded that all three minutes be adopted and form part of the Secretariat's archives.

II. Matters Arising - There were no matters arising

III. Secretariat Update: A brief update from the Secretariat for the period of October to December 15, 2013 was presented by the LEITI Head of Secretariat, Mr. Samson S. Tokpah. The Secretariat highlighted the status of supplementary report, preparations for 5th Report, status of sanctions process, communications and outreach activities, capacity building, consultancy, funding issues amongst others. A copy of the update is attached to this minute.

The meeting Chair thanked the Secretariat for the report.

IV. Decisions on Secretariat Update: Replacement of MIA's representative on the MSG – The Secretariat informed the MSG of the Ministry of Internal Affairs (MIA) decision to replace Mr. Ekema Witherspoon as its representative to the LEITI MSG with Mr. Elvin C. Frank who now serves as Assistant Minister of Technical Affairs. The Secretariat expressed thanks and appreciation to Mr. Witherspoon for his support to the LEITI over the years and said that it would shortly visit Mr. Witherspoon to present a token of appreciation.

The MSG also expressed thanks to Mr. Witherspoon for his support and mandated the Secretariat to organize a mini acknowledgement and appreciation program in his honor. This was unanimously agreed.

V. Review and Approval of Recommendations on the LEITI Process Audit Report- Mining & Forestry Sectors: A matrix of recommendations of the Process Audit Report was presented by the Head of Secretariat for review and approval. Some member of the MSG were of the opinion that certain issues presented as recommendation in the report by the Auditor were actually relating to funding, while others recommended that the matrix of other sectors be reviewed before approval.

Decision: The MSG approved the recommendations for the forestry and mining sectors and mandated the Secretariat to communicate its position to the Government of Liberia.

VI. Composition of next MSG: The Head of Secretariat raised the issue of the composition of the next MSG meeting giving that the tenure of the current MSG members expires effective December 2013, hence the submission of new names to the President for nomination. As you will recall during the last MSG meeting, there were misunderstanding as to the tenure and composition of MSG members for the next term following which Mr. Roosevelt L. Gould of PWYP was requested to review the LEITI Act and come up with a clear understanding/report on how to proceed going forward.

Decision – following much discussions, the Secretariat was asked to work with various institutions on the MSG regarding recommendation of their representation and present a report of recommendations during the next MSG meeting scheduled for January.

VII. Date and time of next MSG Meeting: The next MSG emergency meeting was scheduled for Wednesday, January 29, 2013.

Meeting Adjourned.