

# LEITI MULTI-STAKEHOLDERS STEERING GROUP

## MINUTES OF THE 42<sup>ND</sup> MEETING

LEITI CONFERENCE ROOM • OLD BUREAU OF THE BUDGET BUILDING • REDEMPTION ROAD, MONROVIA  
THURSDAY, DECEMBER 2, 2010 AT 12:00 NOON

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### Attendance

<u>GOL</u>	<u>Institution</u>	<u>Status</u>
Roosevelt G. Jayjay	MLME	Co-chair
George P. Gonpu	MOF	Member
Gbehzohngar M. Findley	Liberian Senate	Member
Erasmus D. Fahnbulleh	House of Representative	Member
E. Ekema A. Witherspoon	MIA	Member
K. Jlayteh Sayor	FDA	Member
<u>CSO</u>		
Philip Sandi	PWYP Liberia	Member
Momo A. Bainda	GODIWOU	Alternate
<u>Private Sector</u>		
Roosevelt Forh	AmLib	Member
Matenneh Rose L. Dunbar	ORANTO Petroleum	Member
Esiaka B. Konneh	Miners & Brokers Association	Member
Hayat Najjar	BHP Billiton	Alternate
<u>LEITI Secretariat</u>		
Sayon Henry Yaidoo	LEITI	Head of Secretariat
Edward R.A Smith	LEITI	Deputy HOS
Hnede L. Berrian	LEITI	Admin. Manager
<u>Others:</u>		
Phillip Wiederspahn	GTZ	Observer
Rebecca Alper	US Embassy	Observer
Jan Rabantek	UNMIL-Civil Affairs	Observer

The 42<sup>nd</sup> meeting of the LEITI Multi-stakeholders Steering Group was held on Thursday, December 2, 2010 and chaired by Hon. George P. Gonpu, Deputy Minister for Budget, Ministry of Finance on behalf of the MSG Chairperson, Honorable Augustine Kpehe Ngafuan, Minister, Ministry of Finance.

### 1. Self Introduction

Since this was the first time Hon. Gonpu was attending the LEITI MSG meetings, he requested a self introduction and begin with himself.

### 2. Adoption of Agenda

- Draft agenda adopted

### 3. Draft Minutes of the 41<sup>st</sup> MSG Meeting: correction, adoption and matters arising therefrom

- Minutes reviewed
- No corrections made

- Motion made by the Co-chair, Hon. Jayay and Mr. Forh of AmLib seconded that the minutes as read be opened for discussions.

### **Matters arising:**

#### Summary update on LEITI 3<sup>rd</sup> Report

- Secretariat reported that 61 companies in the sector have not submitted reports
- The number has been reduced because some companies submitted their reports as per the radio announcement, after the Secretariat Report was prepared

#### Dormant Accounts

- Why don't the Secretariat close the account?
- The Secretariat explained that the account cannot be closed until the donor (AFDB) sign the no-objection as the account is a restricted account.

Minutes adopted to form part of the LEITI archives.

#### **4. 36<sup>th</sup> Secretariat Report**

The 36<sup>th</sup> Report of the LEITI Secretariat was presented by the Head of Secretariat, Mr. Sayon Henry Yaidoo. In his presentation, Mr. Yaidoo highlighted activities of the Secretariat as well as the financial report for the period October 23, 2010 to November 24, 2010.

#### **5. LEITI Operation Manual**

- Secretariat to arrange another meeting with committee members to discuss operations manual

#### **6. Appointment of New MSG**

- The Secretariat urged members of the MSG to kindly follow-up with the Office of the President on the letter of nomination forwarded to her Office.

#### **7. Power situation and Productivity**

- Mr. Yaidoo explained the problems the Secretariat is faced with relative to the constant lost of power, which is grossly affecting the productivity of the Secretariat
- Following much discussions on (1) the Secretariat meeting GSA to arrange new office space; (2) Secretariat having a backup generator; etc,
- The Secretariat was mandated to arrange a meeting with the Ministry of Finance to further discuss this issue

#### **8. EITI Global Conference in Paris, France**

- EITI international will underwrite the cost of 3 members from each EITI Country. The cost of additional participant will be bore by that Country
- Secretariat request MSG to make decision on the number of additional participants so as to begin registration
- MSG suggested that Secretariat recommend the number and institutions for their approval via email

- The write-up should take into consideration the reason for attending the conference and not just to send a large delegation

## **9. Any Other Business (AOB)**

TOR for the production of a Training Manual and a Post Validation Plan – GTZ

- The TOR was presented by the representative from GTZ, Mr. Phillip Wiederspahn. He explained that the essence of the TOR was to develop a Training Manual and a Post Validation Plan.
- GTZ to underwrite the cost of production and consultation fee of the two materials
- The LEITI MSG made it emphatically clear that a Liberian should be a part of the consultation, as there are qualified Liberians who are champions on EITI issues. Names like Cllr. T. Negbalee Warner, LEITI Former Head of Secretariat and Atty. Alfred L. Brownell of Green Advocates were mentioned.
- Few corrections were made to the TOR. The MSG approved that GTZ go ahead and publish the document.
- It was agreed that two consultants will be hired. One Liberian and a non-Liberian.

## **10. Time and date of next meeting**

- The time and date of the next meeting was set for Thursday, December 16, 2010 at 12:00 noon.
- It was than moved by Mr. Forh of AmLib and seconded by Senator Findlley that the meeting be adjourned.